DEPARTMENT OF BENEFIT PAYMENTS 744 P Street, Secremento, CA 95814 916/445-0480



May 4, 1977

ALL-COUNTY LETTER NO. 77-22 (Fin. Mgt. Services)

TO: ALL COUNTY WELFARE DIRECTORS/WELFARE FISCAL SUPERVISORS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: WELFARE SPACE COST APPROVALS

This letter is to provide information on procedural changes in Department of Benefit Payments' requirements for approval to claim participation in space costs. Costs of county-owned space which are allocated through the countywide cost allocation plan on a basis of two percent use allowance or depreciation as described in FMC 74-4, Attachment B.ll will no longer require Department of Benefit Payments' approval prior to claiming.

Department of Benefit Payments, State Controller's Office, and Social and Rehabilitation Services, have jointly determined that the process and approval of cost allocation plans by State Controller's Office, and review and evaluation performed by Department of Benefit Payments' FMC 74-4 Claims Consultants, provide sufficient controls for this specific type of space costs. Additionally, all costs claimed are subject to state and/or field audit review.

All other types of space costs will continue to require prior approval by the Department of Benefit Payments.

If you have any questions regarding this letter, please contact Phyllis Kaneff, 916/445-0480.

Sincerely,

Deputy Director

cc: CWDA